

Office Memorandum • UNITED STATES GOVERNMENT

STATINTL

TO

DATE: 3 September 1952

FROM : Reading Improvement Laboratory

SUBJECT: Weekly Report

1. The Reading Improvement Laboratory currently has students each day. STAT

2. Reading Improvement courses in Foreign Languages will be initiated by the Foreign Language Division and the Reading Improvement Branch. The Foreign Language Division will direct the technical phase of the training and the Reading Improvement Branch will assume the functional and administrative responsibilities of the courses. We plan to schedule the first course before 1 January 1953. STAT

3. Classes will be scheduled in Wing D 15 September 1952. Below is a tentative schedule for expansion: STAT

15 September - 28 September 1952

4 classes - students each day STAT

29 September - 31 October 1952

5 classes - students each day STAT

1 November 1952 - 2 January 1953

9 or 10 classes - students each day STAT

Schedule for 1 November 1952 to 2 January 1953 STAT

P. T. - General Course

Agency - General Course

Covert - General Course

Foreign Language Course

Technical Reading Course

Retention Program (backlog

of over Agency personnel.

We plan to accommodate

per month.

State Department if still

scheduled.

students 2 sections

students 2 sections

students

students (plan to increase to)

students (plan to increase to)

students 2 sections

STAT

students

STAT

students each day

25 YEAR RE-REVIEW

STAT